AGREEMENT FOR OUTBOUND MOBILITY Project: "The 3W framework: Exchange, Cooperation, and Joint Research Tasks for enhancing the potential of early-career plant biologists – Strategic Partnership Programme" Agreement No: BPI/PST/2024/1/00086/KW/00001

Concluded by and between: The Institute of Biochemistry and Biophysics Polish Academy of Sciences (IBB PAS), located in Warsaw, hereinafter referred to as "IBB PAS", and _____ (Name and Surname of the Participant), status: [PhD Student / Administrative Staff / Academic-Research Staff] at IBB PAS, hereinafter referred to as the "Participant".

§ 1. Subject of the Agreement

1. The subject of this Agreement is the implementation and financing of the Participant's outbound mobility activity to _____ (Host Institution, City, Country) for the purpose of _____ (Purpose of the mobility / Name of the conference / Training / Study visit / Description of activities), under the Project financed by the Polish National Agency for Academic Exchange (NAWA).
2. The Participant declares that they will maintain their eligible status with IBB PAS throughout the entire application and mobility period.

§ 2. Duration of the Mobility

1. The mobility shall take place from _____ (Start Date) to _____ (End Date).
2. In any case, the mobility activity must be fully completed by November 30, 2027.
3. For blended mobility formats, funding is exclusively granted for the duration of the on-site mobility.

§ 3. Financial Provisions and Payment Schedule

1. The Participant shall receive financial support consisting of a fixed lump sum for subsistence and travel costs totaling _____ PLN, in accordance with the project rates.
2. Any costs exceeding this lump-sum amount shall not be reimbursed by IBB PAS, nor do they constitute grounds for increasing the co-financing.
3. If applicable, conference, workshop, or training fees will be covered directly by IBB PAS based on actual costs, upon presentation of an invoice issued to IBB PAS, up to the limits specified in the call announcement.

4. Payments will be made in PLN according to the following schedule:
    a. First instalment (80% of lump sum cost): Advance payment paid after signing this agreement and fulfilling initial obligations.
    b. Second instalment (20% of lump sum cost): Paid after the final settlement and approval of the mobility report.
5. The payment will be made to the bank account: …. Bank account holder…….

§ 4. Obligations and Reporting

1. The Participant is strictly required to submit the signed original paper application form to the Research Management Unit before the start of the mobility.
2. Within 14 calendar days of the mobility's completion, the Participant must:
    a. Submit a Mobility Report and any other required documentation.
    b. Complete an evaluation questionnaire.
    c. Submit proof of travel (e.g., boarding passes, tickets, or certificates of attendance) to verify the duration of the stay.
3. The Participant is obliged to implement any amendments, corrections, or supplements to the Final Report requested by the Project Manager within the specified timeframe.

§ 5. Non-Compliance and Financial Liability

1. Failure to comply with the terms of this agreement or the project regulations may result in a demand for full or partial reimbursement of the received funds.
2. Failure to implement requested changes to the Final Report within the specified timeframe will result in the rejection of the report and creates a mandatory obligation for the Participant to return all received funds.

§ 6. Final Provisions

1. Any disputes or matters not regulated by this Agreement shall be decided by the Project Academic Coordinator.
2. This Agreement enters into force on the date of signature by both Parties.

Signatures of the Parties:

For IBB PAS

Date

The Participant

Date: